Title: Times New Roman, 14, Bold. Use Title Case

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²Second author affiliation
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This document gives formatting instructions for authors preparing papers for publication in the Journal of Knowledge Management, Economics and Information Technology. In the abstract, please describe your paper using between 100 and 150 words. Use Times New Roman, 12, italic font style. The authors must follow the instructions given in the document for the papers to be published. You can use this document as both an instruction set and as a template into which you can type your own text.

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1 Introduction

The paper shall include an introduction on the current research in the papers field, original solutions, experimental results analysis, conclusions and references.

The paper should be edited as Microsoft Word2003/2007(Microsoft) (or equivalent Word Processor, with the following settings (all measures in centimeters):

- **Page setup**: Page size A4, orientation portrait; Margins: mirror margins, top 3cm, bottom 2cm, inside 2.5cm, outside 2cm, gutter 0.5cm; Layout: header 1.7 cm (different odd and even), footer 1cm, section start continuous, page alignment top;
- **Paragraph format**: line spacing single, uncheck widow/orphan protection, alignment justify;
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Use the following settings for title, authors, abstract and keywords:

- **Paper title**: centered paragraph, font size 14, bold, Title Case.
- **Author(s)**: full name (last name all capitals), and affiliation (institution, city, country, email) – centered paragraph. Author names must not show any professional title (e.g. Director), any academic title (e.g. Dr.) or any membership of any professional organization. Each affiliation must include, at the very least, the name of the university / company, the name of the city and the name of the country where the author is based (e.g. Academy of Economic Studies, Bucharest, Romania).
- **Paper abstract**: describe your paper using between 100 and 150 words. Use italic font style.
- **Keywords**: italic font, the lead word “Keywords” also with bold font.

Each paper shall have no less than 6 pages (using this format). Shorter papers are allowed only in the following situations: announcements for scientific events (congresses, seminars etc.), book reviews.
2 Content details
For regular text use Times New Roman, normal, size 12. For section names use New Roman, bold, size 12.
Figures and tables must have descriptive titles and consecutive numbering, respectively. Figures and tables must be numbered using Arabic numerals. Figures and tables must be centered.
All figures, pictures and similar objects must be included in objects of type Microsoft Word Picture and centered. Table description is placed above them; picture description is placed below them. Description of pictures and titles must begin with type identification and number (e.g.: Fig. 1. or Table 1. – using bold font; description uses regular font). Each pictures or table must be placed as close as possible to the first reference in the text. Layout for each object must be “in line with text”. Insert figures and tables after they are cited in the text. Place figures and tables at the top and bottom of columns. Avoid placing them in the middle of columns. Large figures and tables may span across both columns.

Please check all figures in your paper both on screen and on a black-and-white hardcopy. When you check your paper on a black-and-white hardcopy, please ensure that the colors used in each figure contrast well, the image used in each figure is clear and all text labels in each figure are legible.
Table 1 present details of the paper content, which must be respected in order to be published.

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3 References, citations and authors descriptions

Citations: use IEEE Citation Style: numbers enclosed in square brackets (e.g.: [1], [2], [33]).

References: use IEEE Citation Style. Use numbers enclosed in square brackets for each reference.

Reference numbers are set flush left and form a column of their own, hanging out beyond the body of the reference. The reference numbers are on the line, enclosed in square brackets. In all references, the given name of the author or editor is abbreviated to the initial only and precedes the last name.

References may not include all information; please obtain and include relevant information. Do not combine references. There must be only one reference with each number. If there is a URL included with the print reference, it can be included at the end of the reference.

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For each author include a small face picture (3 x 2.5 cm) and a short description including (but not limited to): affiliation, education, research field(s). The authors’ description is mandatory for the papers to be published.

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All papers will be subjected to peer review and are expected to meet standards of academic excellence. A blind review process will be used, employing 2 or 3 scientific reviewers. Author(s) will be notified about the outcome via email, using the declared address.

The bibliography and references must comply with the above requirements. These are the eligibility criteria for the assessment process.

5 Conclusions

Paper should end with conclusions.
6 Acknowledgment
The preferred spelling of the word “acknowledgment” in America is without an “e” after the “g”. Put applicable sponsor acknowledgments here; DO NOT place them on the first page of your paper or as a footnote.

References


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